

**STATE OF LOUISIANA**  
**1<sup>st</sup> Parish Court for the Parish of Jefferson**

No.: \_\_\_\_\_

Division: " \_\_\_\_\_ "

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vs.

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**MOTION AND ORDER FOR APPOINTMENT OF  
SPECIAL DEPUTY TO MAKE SERVICE OF PROCESS**

NOW INTO COURT, through its undersigned counsel, comes \_\_\_\_\_, plaintiff in the above numbered and entitled cause, and respectfully represents to this honorable court, that the office of the Sheriff, Parish of Jefferson has had in its possession a \_\_\_\_\_, directed to defendant(s), \_\_\_\_\_, for a period exceeding five days from receipt, and has been unable to serve the defendant(s) with same.

Plaintiff respectfully moves that, \_\_\_\_\_, Louisiana resident(s) over the age of majority and not a party to this action, be appointed to effect service of process on the defendant(s) with the citation and petition and any and all other pleadings, etc., herein pursuant to the provisions of Louisiana Code of Civil Procedure Article 1293.

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**ORDER**

Considering the foregoing motion,  
IT IS ORDERED that, \_\_\_\_\_, be and they are hereby appointed to make service of process on the defendant(s) \_\_\_\_\_, with the citation and petition and any and all other pleadings, etc., pursuant to the provisions of Louisiana Code of Civil Procedure Article 1293.

JUDGMENT read, rendered and signed in open Court on this \_\_\_\_\_ day of the month of \_\_\_\_\_, 20 \_\_\_\_\_.

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**JUDGE, 1<sup>st</sup> PARISH COURT**