

STATE OF LOUISIANA
24th Judicial District Court for the Parish of Jefferson

No.: _____ **Division:** “ _____ ”

vs.

SUBPOENA

TO: _____

GREETING:

You are hereby summoned in the name of the State of Louisiana and of the 1st Parish Court for the Parish of Jefferson, to appear before the aforesaid Court at the office of the Clerk of the 24th Judicial District Court for the Parish of Jefferson, on the _____ day of _____, 20 _____, at _____ o’clock _____.M to testify to the truth on behalf of the Plaintiff in the above entitled and numbered cause from day to day until finally discharged. Herein fail not under penalty of the law.

This service was issued by the Clerk of Court on the _____ day of _____, 20 ____.

Issued at the request of:

ATTORNEY: _____

Attorney’s Signature

Jon A. Gegenheimer, Clerk of Court
24th Judicial District Court
Parish of Jefferson, State of Louisiana

ATTORNEY’S NAME: _____

ADDRESS: _____ **By:** _____

Deputy Clerk of Court

CITY/STATE/ZIP: _____

File original and two copies with the Clerk, fourth copy for Attorney’s file.

SERVICE INFORMATION

Received on the _____ day of _____, 20 _____ and on the _____ day of _____, 20 _____ served the above named party as follows:

PERSONAL SERVICE on the party herein named: _____

DOMICILIARY SERVICE on the party herein named by leaving the same at his domicile in this parish in the hands of _____, a person of suitable age and discretion residing in said domicile and whose name and other facts connected with this service, I learned by interrogating the said person, said party herein being absent from his residence at the time of said service.

RETURNED:

Parish of _____, this _____ day of _____, 20 _____.

By: _____
DEPUTY SHERIFF

SERVICE: \$ _____
MILEAGE: \$ _____
TOTAL: \$ _____