

**REQUEST TO FILE NOTICE OF
TERMINATION OF WORK AND/OR ACCEPTANCE OF CONTRACT**

The Clerk of Court and Recorder of Mortgages for Jefferson Parish is requested to file the Notice of Termination of Work attached hereto as follows:

- [] **Full** Termination or Acceptance of recorded contract on file as
Instrument # _____, MOB _____ folio _____.
Please note this termination or acceptance of the contract, *relative to ALL property described within* the contract, in the margin of said contract.
- [] **Partial** Termination or Acceptance of recorded contract on file as
Instrument # _____, MOB _____ folio _____.
Please note termination or acceptance of the contract, *relative ONLY to the property below*, in the margin of said contract insofar as:

_____ only and no further.
- [] Termination or Acceptance of contract **was not previously recorded.** Please file as separate instrument and send recordation information to the undersigned.

The parties to said contract are:

Owner(s)

Contractor(s)

Date of Contract: _____, 20 ____

Property description: _____
_____.

DATE

SIGNATURE

SIGNATURE

PRINTED name(s) of Above Signed Party: _____

Company: _____

Title: _____ *Duly Authorized Agent*

Mailing Address: _____

City: _____ *State:* _____ *ZIP:* _____

Phone: (_____) _____

e-Mail Address: _____

*****Please provide phone number for immediate contact, in the event there is a problem with the Acceptance. Delay in filing of document could result if our office cannot reach you.*****